



# Delhi Public School, Barasat

*Arise . Awake . Act . Achieve*

DPSB/31323/22-23/047

Dear Parents/Guardians,

## Subject: Principal's Message

*Greetings from Delhi Public School, Barasat!*

**“The difference between a stumbling block and a stepping stone is how high you raise your foot!”**

As we emerge successful from yet another splendid academic year, it is an absolute delight to see our beloved students blossoming into more enlightened, skilled and confident individuals, ever striving towards perfection. I would like to welcome you all to the new academic year 2023-24 at Delhi Public School, Barasat.

I emphasize that Delhi Public School, Barasat, stands for excellence with a promise to deliver to the best of our abilities. We have a team of passionate and committed faculty and staff who believe in giving their best. We also value your cooperation, support and trust. I hope you are in agreement with the fact that the most important ingredient in a child's school journey is harmony, good relationships, faith and goodwill. I hope that you'll continue to instill in your children a sense of pride towards their school. As partners in your child's educational journey, we must be in sync on these essential agreements. Here are a few important points to be noted and followed to ensure preparation for this Academic Session 2023-24:

- 1. NEW SESSION:** From 5<sup>th</sup> April 2023, the new Academic Session begins with regular mode of learning.
- 2. PATTERN OF EXAMINATION:**  
**Classes NURSERY to VIII:**  
➤ INTERNAL ASSESSMENT [20 marks]

**DPS, Barasat**

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- UNIT TEST
- PERIODIC TEST
- SUBJECT ENRICHMENT
- NOTEBOOK SUBMISSION
- HALF-YEARLY/ANNUAL EXAMINATION [80 marks]

### 3. ACADEMICS:

- Your ward/s are expected to regularly prepare their lesson and do their classwork/homework. The teachers will make every effort to help your ward/s in completing his/her task. In case your ward/s does not complete his/her assigned task, then he/she may be asked to stay back after the school hours to complete the work. In this case, the concerned parents would be informed and it would be the responsibility of the parents to collect their ward/s from the school accordingly (incase the bus facility has been availed). Please note that it is not possible for the school to make any arrangement to send your ward.
- School reserves the right to suspend or take strict disciplinary action against the student whose effort/progress in studies is constantly unsatisfactory or whose conduct is harmful to other students.
- **Bridge-course:** The school is serious to take note of the learning gaps in different subjects. We plan to start in a phased manner, the bridge course for all the students to build up a strong foundation for the Academic Session 2023-24. Keeping this in view, the syllabus will be rationalized and the details pertaining to the same will be shared with the parents in due course of time. The bridge course shall help the students in strengthening their subject knowledge, skills and conceptual knowledge of the subject.

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4. **FEES:** The name of the child will be struck off from the roll in case fee defaulting exceeds the span of two months (tuition/transport). The school may at its discretion readmit the child after payment of dues with late fee and admission fee.

5. **ATTENDANCE, PUNCTUALITY AND REGULARITY:** As per the school's policy, every student should have mandatory 75% attendance during the session during the session. In case the student does not meet the requirement, he/she may be barred from appearing in the examination.

Kindly send your ward/s to school five to ten minutes before the school starts, and discourage him/her to take leave unless it's an emergency. In case of habitual late coming, your ward/s will not be allowed to sit in the class. You may be asked to collect your ward/s from the school on that day.

Please refrain from requesting for half-day leave for your ward. We normally do not allow such leaves unless there is an emergency (Subject to be considered)

6. **UNIFORM:** School uniform as prescribed by the school for different seasons must be checked at regular intervals. Children must come to school in proper, neat and clean, ironed uniform and should not carry expensive stationery/items to school. Parents are requested to check the uniform, hair, nails, hygiene etc. of their ward/s. If the child appears in the wrong dress code or in unhygienic condition, a remark will be written by the concerned Class Teacher in the Almanac, and after two such remarks, strict disciplinary actions will be taken.

7. **BIRTHDAYS:** Students are wished during the morning assembly. Only one or two toffees are permitted to be given to class mates (not compulsory). Gift packs or cakes for the students/staff are not permitted.

8. **PARENTS COOPERATION:** A student must carry his/her almanac to class every day. It must have his/her photograph and complete identity information on it signed by the parents/guardians. You are further requested to go through the almanac and sign, the remark if any, made by the class teacher or the subject teacher and take appropriate action as needed.

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In order to decrease the weight of the school bag, please see that your ward/s carries text books/exercise books/stationery according to the time table for that day. Classwork copies/Homework copies/Project files will be retained in their respective class room cupboards.

It would be highly appreciated if you give some time to your ward/s from your busy daily schedule. Please ensure that he/she is giving sufficient time for self-studies. Kindly cooperate and encourage your ward/s to participate in activities/events conducted in the school from time to time at school level, class level and house level. Parents must check the bags and pockets of their children when they come to school to ensure that they are not carrying any objectionable materials like mobile phones or any other electronic gadgets. If found in possession of the same, it shall be confiscated and retained by the school and will be returned after the conclusion of the Academic Session 2023-24.

Immoral and improper conduct, use of abusive language, insubordination, sustained neglect classwork/homework, disobedience or disrespect towards the members of the staff, unruly behaviour or whose conduct is harmful to other students and is not able to conduct himself/herself after verbal/written warnings/reminders. The parents may be asked to withdraw their child from the school.

Please ensure that your ward/s carries tiffin daily. They must bring nutritious food for lunch every day. Please send one fruit for fruit break.

9. **TRANSFER CERTIFICATE:** Transfer Certificate on withdrawal is issued only after all the school dues have been cleared by the parents/guardians and application for the same must be submitted at the school office before 1<sup>st</sup> April. Kindly note, charges will apply if failing to do so well in time.

Parents who do not wish their wards to continue in the next Academic Session must apply for TC one month in advance (i.e., 29<sup>th</sup> February 2024) from the commencement of the next Academic Session (2024-25), failing which fees for the month of April shall be chargeable.

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We look forward to form strong and lasting relationship with you as together we support your ward/s on their educational journey at Delhi Public School, Barasat.

We solicit your cooperation with the school in instilling discipline and regularity in your ward/s and helping to groom your ward/s to be a good citizen of the society. Let us make this year a promising one for all.

With Best Wishes, we remain  
Yours Sincerely

Mrs. Ratna Kundu  
Principal  
Delhi Public School, Barasat

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